

Childhood Disability Interview Checklist

What You Need For Your Child's Disability Interview

You should have as much of the following information as possible for your interview. Use this list to keep track of the information you need.

Keep your appointment even if you do not have all of the information listed below. We will help you get any missing information.

- ✓ Name, address and phone number of every doctor, hospital, clinic, therapist and caseworker that has seen or treated your child
- ✓ Any of your child's medical records that you already have, including the dates your child was seen or treated and your child's patient ID numbers, if known
- ✓ Your child's medical assistance number
- ✓ Names of all medications your child is taking, or have the actual medicine bottles with you
- ✓ Your own observations about your child's daily activities
- ✓ Names, addresses and phone numbers of any schools your child has attended in the past 12 months, including the names of teachers, psychologists, counselors, speech and other therapists that have seen or treated your child
- ✓ Your child's Individualized Family Service Plan (IFSP) or Individualized Education Program (IEP), if he or she has one, and any other school records that you may have
- ✓ Names, addresses and phone numbers of any social services programs that have information about your child, such as Head Start
- ✓ Name, address and phone number of another adult who helps care for your child and can help us get information, if necessary
- ✓ Names, addresses and phone numbers of any employers your child has had
- ✓ Your child's original or certified copy of the birth certificate and, if your child was born in another country, proof of U.S. citizenship or legal residency
- ✓ Names and Social Security numbers of adults and children who live in the household
- ✓ Proof of current income for your child and family members living in the household (for example, pay stubs, self-employment tax returns, unemployment or other program benefits, child support)
- ✓ Proof of resources for your child and family members living in the household (for example, bank account statements, life insurance policies, certificates of deposit, stocks or bonds)
- ✓ Current lease or rent receipt for the household, if you rent

You can use this envelope to keep all this information together